



DEPARTMENT OF THE NAVY

COMMANDING OFFICER  
NAVAL AIR STATION  
700 AVENGER AVENUE  
LEMOORE, CALIFORNIA 93246-5001

NASLEMINST 5216.1V CH-1  
10D

01 DEC 1997

NAS LEMOORE INSTRUCTION 5216.1V CHANGE TRANSMITTAL 1

From: Commanding Officer, Naval Air Station, Lemoore

Subj: NAS LEMOORE IDENTIFICATION CODE SYMBOLS

Encl: (1) Revised enclosure (1) of basic instruction

1. Purpose. To transmit change transmittal 1 to the basic instruction.

2. Action

a. Change Ref: (a) to read, "NASLEMINST 5451.2M"

b. Page 1, paragraph 3, change, "...Department; 10A, the Administrative Services Division; and 11A1, Correspondence Branch.", to read, "...Department; 10D, the Administrative Services Division; and 10D1 Correspondence Branch."

c. Remove enclosure (1) of the basic instruction and insert enclosure (1) of change transmittal.

*D.E. Bealer ACTN*

L. D. CHILDRESS

Distribution: (NASLEMINST 5215.2V)  
Lists B and E



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NASLEMINST 5216.1V

10

17 JUL 1995

NAS LEMOORE INSTRUCTION 5216.1V

From: Commanding Officer, Naval Air Station, Lemoore

Subj: NAS LEMOORE IDENTIFICATION CODE SYMBOLS

Ref: (a) NASLEMINST 5451.2L

Encl: (1) NAS Lemoore Organization Codes

1. Purpose. To implement standard organization codes for Naval Air Station Lemoore, following reference (a).

2. Cancellation. NASLEMINST 5216.1U

3. Action. All departments and special assistants will use the numerical identification codes in enclosure (1) for all correspondence sent off-station or to other commands. Two digit codes will identify departments; three digit codes, divisions; and four digit codes, branches. For example, 10 identifies the Administration Department; 11A, the Administrative Services Division; and 11A1, Correspondence Branch.

*G. C. Wooldridge*  
G. C. WOOLDRIDGE

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NAS LEMOORE ORGANIZATION CODES

ALPHABETICAL ORDER

NUMERICAL ORDER

Commanding Officer	00	01	Executive Officer
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SPECIAL ASSISTANTS

Aviation Safety	080	002	Command Master Chief
Chaplains Office	013	012	Public Affairs Office
CMS Custodian	021	013	Chaplains Office
Command Career Counselor	016	014	Occupational Safety & Health
Command Evaluation	022		
Command Master Chief	002	016	Command Career Counselor
3-M Coordinator	065	021	CMS Custodian
Drug and Alcohol Program	066	022	Command Evaluation
Advisor		064	Equal Opportunity Program Specialist
Equal Opportunity Program Specialist	064		
Occupational Safety & Health	014	065	3-M Coordinator
Public Affairs Office	012	066	Drug and Alcohol Program Advisor
		080	Aviation Safety

DEPARTMENTS

Administration	10	10	Administration
Aircraft Intermediate Maintenance	70	11	Judge Advocate Office
Air Operations	30	12	Human Resource Office
Automated Information Systems	20	13	Family Service Center
Comptroller	19	19	Comptroller
Family Service Center	13	20	Automated Information Systems
Human Resource Office	12	30	Air Operations
Judge Advocate Office	11	39	Security Detachment
Morale, Welfare & Recreation	90	40	Supply
Public Works	50	50	Public Works
Security Detachment	39	60	Weapons
Supply	40	70	Aircraft Intermediate Maintenance
Weapons	60	90	Morale, Welfare & Recreation

**01 DEC 1997**

**DEPARTMENT INTERNAL CODES**

<b>10</b>	<b>Administration Department</b>
10A	Assistant Administrative Officer
10B	Military Personnel Liaison/Manpower Office
10C	Duplicating/Forms Control/Graphics Design/AIS Division
10D	Administrative Services Division
10D1	Correspondence Branch
10D2	Awards Branch
10D3	Directives Branch
10D4	Official Mail Center
10F	TAD Coordinator
10G	Information and Personnel Security
<b>11</b>	<b>Station Judge Advocate</b>
11A	Chief-Master-at-Arms
11B	Discipline Officer
11C	Administration Division
11D	Urinalysis Coordinator
<b>12</b>	<b>Human Resources Office</b>
121	Customer Service Team 1 Personnel Systems Management
122	Customer Service Team 2 Staffing Classification
123	Customer Service Team 3 TQL Coordinator/Discipline/ Performance Appraisal
124	Fallon Customer Service Center
<b>13</b>	<b>Family Services Center</b>
131	Program Division
1311	Administration Division
132	Transition Division
133	Command Indoc/sponsor Program Division
134	Counseling Division
135	Family Advocacy Branch
<b>19</b>	<b>Comptroller Department/Comptroller</b>
19A	Deputy Comptroller
19S	Administrative Services
191	Accounting Division
19PS	Payroll/Navy Stock Fund Branch
19SU	Supply Branch
19AF	Aviation Maintenance/Public Works Branch
19AO	Air Operations Branch
19SY	Systems Branch
192	Budget Division

20           **Automated Information Systems Department**  
201           Operations Systems Division  
202           Programming and Analysis Division  
203           WAN/MAN/LAN Network Division  
204           Resource Control  
2041           Security Branch  
2042           PC Repair and Maintenance Branch  
2050           Project Support Division

30           **Air Operations Department**  
30A           Assistant Air Operations Officer  
3001           LCPO/First Lieutenant  
3002           Air Operations Duty Officer  
3003           3M Coordinator  
301           Administration Division  
3011           Clerical Branch  
3012           Staff Material  
302           Air Traffic Control Division  
3021           Leading Chief Petty Officer  
3022           Radar Branch  
3023           Flight Planning Branch  
3024           Training Branch  
3025           Control Tower Branch  
3026           Airspace and Procedures Branch  
303           Field Support Division  
3031           Leading Chief Petty Officer  
3032           Field Support Aircraft Salvage  
3033           Fire School  
304           Ground Electronics Maintenance Division  
3041           Leading Chief Petty Officer  
3042           Administration Branch  
3043           Communications Branch  
3044           Weather/NAVAIDS Branch  
3045           Mobile Communications/Physical Security Branch  
3046           Radar Branch  
3047           2M/ESD Branch  
305           Operations Maintenance Division  
3051           Leading Chief Petty Officer  
3052           Flight Branch  
30521           Training Section  
30522           Schedules Section  
30523           NATOPS Section  
30524           SAR  
3053           Maintenance/Material Central Branch  
30531           Work Center  
3054           Quality Assurance Branch

01 DEC 1997

**39 Security Detachment**  
 39A Assistant Security Officer  
 39A1 LCPO  
 391 Administration Division  
 3911 Investigative Reports and Records Branch  
 3912 Personnel Movement Control Branch  
 3913 Vehicle Movement Control Branch  
 3914 Military Personnel Branch  
 3915 Traffic Court Branch  
 39B Emergency Management Coordinator  
 392 Operations Division  
 3921 Physical Security Specialist  
 3922 Communications Branch  
 3923 USMC Cadre/Training Branch  
 39231 Auxiliary Security Force  
 3924 Operations Chief  
 39241 Animal Control Branch  
 39242 Military Working Dog Branch  
 39243 Supply Branch  
 393 Investigations Division  
 3931 Evidence Custodian Branch  
 3932 Crime Prevention Branch  
 Officer of the Day

**40 Supply Department**  
 40A Assistant Supply Officer  
 401 Administration and Planning Division  
 4012 Resources Management Branch  
 4013 Quality Assurance Branch  
 4014 Planning and Systems Analysis Branch  
 4015 NALCOMIS Branch  
 402 Personal Property Division  
 4021 Customer Service Branch  
 4022 Quality Control Branch  
 404 Combined Bachelor Quarters Division  
 4041 Bachelor Enlisted Quarters Branch  
 4042 Bachelor Officer Quarters Branch  
 405 Material Division  
 4051 Storage Branch  
 4052 HAZMIN Center  
 4053 Receiving/Delivery Branch  
 4054 Shipping Branch  
 4055 Crating and Packing Branch  
 406 Inventory Management Division  
 4061 Requirements Branch  
 4062 Customer Supply Services Branch  
 40630 Procurement Branch

NASLEMINST 5216.1V CH-1  
**01 DEC 1997**

407 Aviation Support Division  
4071 Component Control Branch  
4072 Operations Customer Support Branch  
408 Food Service Division  
408A Leading MS  
4081 Administration Branch  
4082 Main Galley  
4083 Branch Galley  
4084 Hospital Galley  
409 Fuel Division  
4091 Mechanical Operations Branch  
4092 Fuel Inventory Control Branch  
4093 Aircraft Service Branch

**50 Public Works Department**

50A Assistant Public Works Officer  
50B Facilities Management Specialist  
50C Facilities Planning Officer  
501 Administration Division  
5011 Support Services Branch  
5012 Fiscal Branch  
5013 Telephone Branch  
502 Facilities Management Engineering Division  
5021 Work Management Branch  
5022 Work Generation Branch  
5023 Contracts Inspection Branch  
503 Engineering Division  
5031 Civil Branch  
5032 Electrical Branch  
5033 Mechanical Branch  
5034 Architectural Branch  
5035 Utilities Branch  
5036 Technical Services Branch  
504 Maintenance and Utilities Division  
5041 Metal Trades Branch  
5042 Building Trades Branch  
5043 Emergency Services Branch  
5044 Electrical Branch  
5045 Heating, Ventilating and Air Conditioning Branch  
5046 Utilities Operations Branch  
5047 Scheduling/Material Support Branch  
505 Housing Division  
505A Facilities Maint/Personnel Support Branch  
505B Facilities Service Maint. Contracts Branch  
506 Transportation Division  
5061 Maintenance Branch  
5062 Equipment Operations Branch  
5063 Operations Branch

**01 DEC 1997**

508 Environmental Management Division  
 5081 Hazardous Waste Branch  
 5082 Air Pollution Branch  
 5083 Pollution Prevention Branch  
 5084 Water/Waste Water Branch  
 5085 Natural Resources Branch  
 509 Business Manager  
 510 Self-Help

**60 Weapons Department**

601 Weapons LCPO  
 60A Assistant Weapons Officer  
 601 Administration/Planning Division  
 6011 Stock Control Branch  
 6012 Security Branch  
 6013 Admin/Supply Branch  
 602 Quality Assurance Division  
 6021 Technical Library Branch  
 6022 Training Branch  
 603 Armory/Range Division  
 604 Missile Division  
 605 Magazine Division  
 606 AWSE Division

**70 Aircraft Intermediate Maintenance Department (MO)**

7001A Assistant Maintenance Officer  
 7001B Department Leading Chief Petty Officer  
 7001C SEAOPDET LCPO  
 7001D Maintenance, Personnel and Training Coordinator  
 7001E Manpower  
 7001SEC AMO/AAMO Secretary  
 70011 Maintenance Material Control Officer  
 70020 Production Control  
 7002N Data Analyst  
 70030 Administration Officer  
 70033 Automated Data Processing Officer  
 70040 Quality Assurance  
 7004A Technical Publications Librarian  
 7004B Ground Safety  
 7004D QAR Verification  
 70400 Power Plants Division  
 70024 Assistant Power Plants  
 70050 Material Control  
 7007C IRML  
 70500 Airframes Division  
 70600 Avionics Division



70700           Armament Equipment Division  
70800           Aviation Life Support Systems (ALSS) Division  
70900           Support Equipment Division

**90           Morale, Welfare and Recreation Department**

90B           Business Division  
90B1           Administrative Branch  
90B2           Accounting Branch/Budget  
90B3           Payroll/Personnel Branch  
90B4           Central Cashier Branch  
90C           Physical Readiness Division  
90C1           Outdoor Adventure Center Branch  
90C2           Athletic Branch  
90C3           Physical Fitness Branch  
90C4           Aquatics Branch  
90C5           Family Fun Center  
90C6           Tailgates/Single Sailor Recreation Center  
90C7           Custodial Branch  
90C8           Facility Maintenance Branch  
90C9           Bowling Center Branch  
90C10          Single Sailor Program Branch  
90C11          Veterinarian Clinic Branch  
90D           Child Development/Youth Services Division  
90D1           Child Development Center (CDC)) Branch  
90D2           Family Child Care Branch  
90D3           Youth Activities Branch  
90E           Community Activities Division  
90E1           Earthcare Recycling Center Branch  
90E2           Auto Hobby Center Branch  
90E3           Officer's/Chief Petty Officer's Club Branch  
90E4           Squigglee's Enlisted Club Branch  
90E5           Theater and Event Center Branch  
90E6           Craftech Hobby Center Branch  
90E8           Marketing Branch  
90E9           Information, Tickets and Tours Branch  
90E10          Lewis Travel Branch  
90E11          Y-Comm Branch